



# St. Francis Xavier Catholic Secondary School

50 Bristol Rd, Mississauga, Ontario. Tel: (905) 507-6666 Fax: (905) 568-1026

Grade/Initial

*"Striving for Excellence in Catholic Education; to give our students a Purpose and Hope for Life."*

On behalf of all of us at St. Francis Xavier, we thank you for sharing our commitment to Catholic Education. Welcome to our community! Please note, due to a cap on student enrolment there will be a limited number of students accepted through this registration process. Our overflow school is Philip Pocock S.S.

STUDENT LAST NAME: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_

CURRENT SCHOOL: \_\_\_\_\_

GRADE: \_\_\_\_\_

Does this student have a sibling currently attending this school: Yes or No (circle one)

Are you also applying for the IB program at Xavier: Yes or No (circle one)

Do you live in the St. Francis Xavier School Boundaries? Yes or No (circle one)

Is your child currently accessing in-school support services? Circle all that apply

Child & Youth Work

Social Worker

Mental Health Support Worker

Other

N/A

## COURSE REGISTRATION PACKAGE CHECKLIST

Please fully complete all sections of the enclosed forms and include all relevant signatures (only fully completed packages will be accepted; fields to complete are highlighted):

- ☐ **MANDATORY** -For new students to the Dufferin Peel Board submit an **Online Registration Application (ENR)** through the DPCDSB website. Any student applying from another Dufferin Peel School must complete the attached Student Registration and Information Form (5 pages)
- ☐ Course Selection
- ☐ Application for Direction of School Support (GF 005)
- ☐ Religious Expectations Form (GF 010)
- ☐ Network User Application and Agreement Form (GF 066)
- ☐ Student Annual Consent and Notification Form (GF 068)
- ☐ Personal Electronic Device Used with Wi-Fi Networks Student Agreement (GF 337)

## Please include a copy of the following documents:

- ☐ Grade 9 students: June grade 7 final report card and most recent grade 8 interim report card
- ☐ Grade 10-12 students: copy of student transcript or Status Sheet and most recent report card
- ☐ **IF Identified: Copy of IEP or IPRC Report Student**
- ☐ Canadian Birth Certificate/Passport/Permanent Residence Card
- ☐ Letter of Permission from DPCDSB (if applicable) e.g. Study/work permit, student visa.
- ☐ Proof of Current Address - Present **TWO** of the following: property tax bill, purchase or rental agreement, current utility bill, Government of Canada issued document
- ☐ **A copy of most recent Custody Order** (if applicable)
- ☐ Immunization Record— if new to the province and currently NOT attending a Region of Peel elementary school
- ☐ **\$45 Activity Fee PAID + copy of receipt attached using SchoolCash Online.**

## The following items included are for you to keep:

- ☐ R.J. McCarthy's Uniform Information
- ☐ SchoolCash Online Information

Vice Principal Authorization

*The Mission of the Dufferin-Peel Catholic District School Board, in partnership with the family and church, is to provide, in a responsible manner, a Catholic education which develops spiritual, intellectual, aesthetic, emotional, social, and physical capabilities of each individual to live fully today and to meet the challenges of the future, thus enriching the community.*

## STUDENT PERSONAL INFORMATION PART 1

OEN #: \_\_\_\_\_

**Legal Names:** (Students are registered by their legal name which will be used on legal documents. The student's preferred name will be used at school)

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

**Preferred Names:** ☐ Same as Legal Names, or

First Name: \_\_\_\_\_

Gender: ☐ Female ☐ Male

Birthdate: \_\_\_\_\_  
YEAR MONTH DAY

Current school attended: \_\_\_\_\_

First day of entry to any school in Ontario \_\_\_\_\_  
YEAR MONTH DAY

Current School Board: \_\_\_\_\_

If the student is entering from outside of Ontario, please indicate name of \_\_\_\_\_  
TERRITORY / PROVINCE / COUNTRY

Does this student have sibling(s) in DPCDSB? ☐ Yes ☐ No If yes: ☐ Elementary ☐ Secondary

If yes, provide full name(s): \_\_\_\_\_

Does this student have sibling(s) in another school board? ☐ Yes ☐ No

If yes, state name of the school board: \_\_\_\_\_

## MEDICAL CONDITION(S)/ALERT

### LIFE THREATENING MEDICAL CONDITIONS (prevalent)

Does the student have a "Life Threatening" medical condition (anaphylaxis, asthma, diabetes, epilepsy)? ☐ Yes ☐ No

Please provide details: \_\_\_\_\_  
 \_\_\_\_\_

Does the student require an EPIPEN?: ☐ Yes ☐ No

Does the student require Insulin, Glucagon, other? Please specify: \_\_\_\_\_

### NON-LIFE THREATENING MEDICAL CONDITIONS

Are there any non-life threatening medical conditions the school should be aware of? ☐ Yes ☐ No

Please provide details: \_\_\_\_\_  
 \_\_\_\_\_

## STUDENT PERSONAL INFORMATION PART 2

Student's Country of Birth: \_\_\_\_\_ If Canada, Province of Birth: \_\_\_\_\_

Arrival Date (into Canada): \_\_\_\_\_ YEAR MONTH DAY      Expiry Date (if applicable): \_\_\_\_\_ YEAR MONTH DAY

**If arrived within the past five years, complete the Confirmation of Pupli Eligibility form - GF008.1.**

Status in Canada: (check one)      ☐ Canadian Citizen      ☐ Permanent Resident      ☐ Refugee  
☐ Exchange student      ☐ Temporary Resident      ☐ Parent on Work Permit  
☐ International Student      ☐ Parent on Study Permit      ☐ Student on Study Permit

Country of Last Residence: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

**Please provide the school with a copy of the student's most recent Report Card.**

**INDIGENOUS STUDENT (Voluntary Self-Identification):** For the purposes of supporting First Nation, Métis and Inuit student achievement objectives of Dufferin-Peel Catholic District School Board and the Ministry of Education, as well as reporting student achievement to the Ministry of Education and the Education Quality and Accountability Office;

**I/we choose to voluntarily self-identify my/this child's ancestry as:**      ☐ First Nation      ☐ Inuit      ☐ Métis

## ADDITIONAL INFORMATION

Language(s) spoken by student:

_____	<input type="checkbox"/> First Language	<input type="checkbox"/> Spoken at Home	Remark: _____
_____	<input type="checkbox"/> First Language	<input type="checkbox"/> Spoken at Home	Remark: _____
_____	<input type="checkbox"/> First Language	<input type="checkbox"/> Spoken at Home	Remark: _____

## STUDENT ADDRESS

NUMBER	STREET	UNIT TYPE (e.g. Apt.)	UNIT #
_____			
CITY	POSTAL CODE	PHONE #	
_____			

Mailing Address (if different from above): \_\_\_\_\_

Proof of Residence Sources: \_\_\_\_\_  
 (e.g., property tax bill, current utility bill, e-bill, real estate document or Government of Canada issued forms)

Please indicate if this student:      ☐ lives in a group home      ☐ lives independently of parent or guardian  
☐ has recently enrolled in a CCTC program (Care, Treatment, Custody, Corrections)

## PARENT/GUARDIAN CONTACT INFORMATION

### Custody Information

Who has legal custody? ☐ Both parents ☐ Father only ☐ Mother only ☐ I am 16/17 years of age and have voluntarily withdrawn from parental control  
☐ Other

Are there any special arrangements pertaining to access/visitation? ☐ No ☐ Yes - Documentation provided  
 If **yes**, then the most recent original Court Order to support custody must be provided (a verified copy to be stored in the OSR)

### PARENT/GUARDIAN 1

Separate School Supporter: ☐ Yes ☐ No Speaks English ☐

Emergency Priority (Select one): ☐ 1 ☐ 2 ☐ 3

TITLE	FIRST NAME	LAST NAME	RELATIONSHIP TO STUDENT
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Address: ☐ Same as student or \_\_\_\_\_

Home Phone: ☐ Same as student or \_\_\_\_\_ Business Phone: \_\_\_\_\_ Ext: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

For more information, please refer to Canada's Anti-Spam Law (*CASL Consent Below*)

### PARENT/GUARDIAN 2

Separate School Supporter: ☐ Yes ☐ No Speaks English ☐

Emergency Priority (Select one): ☐ 1 ☐ 2 ☐ 3

TITLE	FIRST NAME	LAST NAME	RELATIONSHIP TO STUDENT
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Address: ☐ Same as student or \_\_\_\_\_

Home Phone: ☐ Same as student or \_\_\_\_\_ Business Phone: \_\_\_\_\_ Ext: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

For more information, please refer to Canada's Anti-Spam Law (*CASL Consent Below*)

**EMERGENCY CONTACT:** Other than the the two Parent/Guardian contacts above.

Emergency Priority (Select one): ☐ 1 ☐ 2 ☐ 3 Speaks English ☐ Gender: ☐ Female ☐ Male

TITLE	FIRST NAME	LAST NAME	RELATIONSHIP TO STUDENT
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Address: ☐ Same as student or \_\_\_\_\_

Home Phone: ☐ Same as student or \_\_\_\_\_ Business Phone: \_\_\_\_\_ Ext: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

## SPECIAL EDUCATION/SPECIAL NEEDS

Does student have special education/diverse learning need?.....☐ Yes ☐ No

Does student have or require specialized equipment? .....☐ Yes ☐ No

In your current school/board, is this student involved in special education programs and/or services? .....☐ Yes ☐ No

Does this student have an Individual Education Plan (IEP)? .....☐ Yes ☐ No

Does this student have a safety plan/behavioural plan? .....☐ Yes ☐ No

Has this student been identified as an exceptional student? through the Identification Placement Review Committee (IPRC)? .....☐ Yes ☐ No

If yes, date of most recent IPRC review, as appropriate: \_\_\_\_\_

Is the student's transition plan attached to the IEP? .....☐ Yes ☐ No

### ENGLISH LANGUAGE LEARNERS (ELL)

In your current school/board, does this student receive ESL/ELD services? .....☐ Yes ☐ No

## SAFE SCHOOLS

### SUSPENSION/EXPULSION

Is the student currently serving a suspension? .....☐ Yes ☐ No

Is the student currently participating in a program for suspended students? .....☐ Yes ☐ No

Is the student expelled from any school and, if yes, have they successfully completed a program for expelled students?.....☐ Yes ☐ No

## CANADA'S ANTI-SPAM LAW CONSENT

Under Canada's Anti-Spam Law (CASL) the Dufferin-Peel Catholic District School Board requires your consent to send you electronic messages about commercial activities which may include email or texts about such things as field trips, yearbooks, uniforms, school pictures, fundraising activities and events, food and drink purchases, books, prom or dance tickets, sporting/athletic events or similar events and offers. We are seeking your consent to send commercial electronic messages to the email addresses provided on this form.

We consent to receive electronic messages of a commercial nature as outlined above to the email addresses or cell phones provided on this form for the purpose of supporting my student's educational program and activities.

Your consent remains in effect as long as the student attends a DPCDSB school unless you withdraw it. If you have any questions, or wish to revoke your consent at any time please contact your school principal.

Signature of Parent/Guardian: \_\_\_\_\_ Email Address: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Email Address: \_\_\_\_\_

(or Student if 18 years of age or older – OR –  
if you are 16/17 and have withdrawn from parental control)

## R.O.P.S.S.A.A.

### PLEASE NOTE:

A school transfer could affect eligibility to participate in DPCSB approved athletics. "Any secondary student who attended another secondary (anywhere) in the previous 12 months must be approved by the ROPSSAA Transfer and Eligibility Committee prior to participating in ROPSSAA activities".

## SIGNATURES

### PLEASE NOTE:

Upon receipt of a completed registration form, the school will request the student's Ontario Student Record (OSR - a cumulative record that follow students as they progress through school) from the student's former school of copies of student records from schools in other provinces. In some cases, the former school may be contacted to request information in advance of the receipt of the OSR for the purpose of establishing an appropriate educational program and placement for the student, and for the safety of the students and staff. More information about the Dufferin-Peel Catholic District School Board information routine uses of student information can be found in the student agenda/handbook and on the school website. Questions may be addressed to the school principal.

### Falsifying information on this form may rescind the admission to this secondary school

Signature of Parent/Guardian: \_\_\_\_\_

(or Student if 18 years of age or older - OR -  
if you are 16/17 and have withdrawn from parental control - GF032)

Date: \_\_\_\_\_  
YEAR MONTH DAY

Signature of Principal/Designate: \_\_\_\_\_

Date: \_\_\_\_\_  
YEAR MONTH DAY

Information is collected under the authority of the Education Act, R.S.O. 1990, c. E.2, (s.170, s.190, s.264, s.265); Sabrina's Law, 2005, S.O. 2005, c. 7 and Ryan's Law (Ensuring Asthma Friendly Schools), 2015, S.O. 2015, C. 3 in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Any questions regarding information collected, may be directed to the school principal or to the Records Management and Access & Privacy Administrator, 40 Matheson Blvd West, Mississauga, ON L5R 1C5 (905) 890-1221 ext. 24443

## OFFICE USE ONLY

School: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_ Start Date: \_\_\_\_\_

### Documents to be filed in the OSR:

- |   |   |
|---|---|
| <input type="checkbox"/> Academic Transcript of marks   | <input type="checkbox"/> Newcomer Reception Centre Report                         |
| <input type="checkbox"/> Copy of the most recent Original Custody Order if applicable (original document to be viewed and verified) |   |
| <input type="checkbox"/> Confirmation of Pupil Eligibility - GF008.1  | <input type="checkbox"/> Network User Agreement - GF066                           |
| <input type="checkbox"/> IEP Documentation/Safety Plan/Behaviour Plan   | <input type="checkbox"/> Flex Boundary Documentation - GF105.6                    |
| <input type="checkbox"/> IPRC Documentation   | <input type="checkbox"/> Medication Forms -Medical Health Form - GF035            |
| <input type="checkbox"/> Registration form - GF0085   | <input type="checkbox"/> P.E.D. (Personal Electronic Device) Agreement - GF542.00 |
| <input type="checkbox"/> Application for Direction of School Support - GF005 / Lease Agreement - GF006D and GF006P                  |   |
| <input type="checkbox"/> Secondary School Religious Expectations and Requirements - Letter of Acknowledgement - GF010               |   |

### Original documents to be viewed and verified but not filed in the OSR

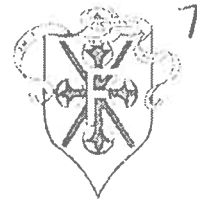
- |   |   |
|---|---|
| <input type="checkbox"/> Birth Certificate  | <input type="checkbox"/> Passport   |
| <input type="checkbox"/> Citizenship/Immigration/Intl. Student Verification   | <input type="checkbox"/> Ontario Immunization Reference # _____   |
| <input type="checkbox"/> Proof of Residence Sources:<br>(e.g., property tax bill, current utility bill, e-bill, real estate document<br>or Government of Canada issued forms) | <input type="checkbox"/> Immunization/Vaccine Record or New School Registrant -<br>Immunization Submission Form |

Office Signature: \_\_\_\_\_

CC: Copy to be filed in the OSR

7.

**ST. FRANCIS XAVIER SECONDARY SCHOOL**  
50 Bristol Rd. W. Mississauga, ON L5R 3K3, Telephone: (905)507-6666



**COURSE SELECTION FORM**

<b>Last name:</b>	<b>First name:</b>	<b>Phone Number:</b>
<b>Grade Next September:</b>	<b>DPCDSB Student No.</b> (If a previous DPCDSB student)	<b>OEN:</b> located on report card.

**Instructions: Fill out the course selections on the back of this form**

1. Please refer to and carefully read the course calendar regarding school policies, course codes, streams, and prerequisite descriptions to choose your courses. <https://www.dpcdsb.org/STFXS/guidance-courses/course-calendar> or MyBlueprint <https://app.myblueprint.ca>.
2. Grade 9 courses are destreamed and support the achievement of equitable outcomes for every learner. This means that students will not select from Academic or Applied streams when choosing their courses in Grade 9. Most students entering Grade 9 will be taking courses designed for all learners.
3. **FEES:** paid through SchoolCash Online. [www.schoolcashonline.com](http://www.schoolcashonline.com). Proof of payment to be provided when handing in the registration package to the Xavier Guidance office.
  - A. **Mainstream (regular Gr. 9 -12) St. Francis Xavier program Fees** Activity Fee of \$45 for school-based initiatives, materials, and school activities to promote the student school experience
  - B. **IB Program Fees:**
    1. NON-REFUNDABLE \$40, processing fee to apply.
    2. \$45 student activity fee for the school year.
    3. \$250 IB program fee to be paid through SchoolCash Online. Payment to be made only when the student has been notified that they have been accepted into the program.

**Grade 9 Instructions:** Students select 8 courses from the Grade 9 options:

- 6 Compulsory: one of Religion, English, Math, Science, Geography and French.

2 Electives: from the list of art, physical education, business, technology and skilled trades or a learning strategy course (for students currently receiving Special Education support).

Things to consider when selecting electives:

1. All students are required to take a grade 9 or 10 Technology course as a graduation requirement.
  2. All students are required to take one credit in Arts and Physical Education by grade 12 as a graduation requirement.
- Locally Developed Courses are for Special Education Resource referrals only.

Student Last Name: \_\_\_\_\_

Student First Name: \_\_\_\_\_

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Grade 9	Grade 10	Grade 11	Grade 12
<b>Compulsory Courses</b>			
1	<b>Religion: (circle one)</b> <div>HRE101</div> <div>HRE201</div> <div>HRT3M1 or HRT3O1</div> <div>HRE4M1 or HRE4O1 or HZT4U1</div>		
2	<b>English: (circle one)</b> <div>ENL1W1 (Destreamed)</div> <div>ENG1L1 (Locally Developed)</div> <div>English as a Second Language: ESLA / ESLB / ESLC / ESLD / ELSE</div> <div>ENG2D1 (Academic)</div> <div>ENG2P1 (Applied)</div> <div>ENG2L1 (Essential)</div> <div>English as a Second Language: ESLA / ESLB / ESLC / ESLD / ELSE</div> <div>ENG3U1 (University)</div> <div>ENG3C1 (College)</div> <div>ENG3E1 (Workplace)</div> <div>English as a Second Language: ESLA / ESLB / ESLC / ESLD / ELSE</div> <div>ENG4U1 (University)</div> <div>ENG4C1 (College)</div> <div>ENG4E1 (Workplace)</div> <div>English as a Second Language: ESLA / ESLB / ESLC / ESLD / ELSE</div>		
3	<b>Math: (circle one)</b> <div>MTH1W1 (Destreamed)</div> <div>MAT1L1 Locally Developed)</div> <div>MPM2D1 (Academic)</div> <div>MFM2P1 (Applied)</div> <div>MAT2L1 (Essential)</div> <div>MCR3U1 (University)</div> <div>MCF3M1 (Mixed)</div> <div>MBF3C1 (College)</div> <div>MEL3E1 (Workplace)</div>		<b>Electives:</b> Choose between 4 to 6 courses <b>Math Options:</b> (not compulsory in grade 12) MHF4U1 MCV4U1 MDM4U1 MAP4C1 MEL4E1
4	<b>Science (circle one)</b> <div>SNC1W1 Destreamed)</div> <div>SNC1L1 (Locally Developed)</div> <div>SNC2D1 (Academic)</div> <div>SNC2P1 (Applied)</div> <div>SNC2L1 (Essential)</div>	<b>Electives: Choose 5</b> 1. 2. 3. 4. 5.	
5	<b>Canadian/World Studies: (circle one)</b> <b>Geography:</b> CGC1W1 (Destreamed) <b>History:</b> CHC2D1 (Academic) CHC2P1 (Applied)	6.	
6	<b>French:</b> FSF1D1 (Academic) FSF1O1 (< 600 hour of French) <b>Civics/Careers:</b> CHV2O5/GLC2O5	7.	
<b>Electives: Circle 2</b> <b>Arts:</b> ADA1O1 (Drama) AVI1O1 (Visual Art) AMI1O1 (Music – advanced) AMU1O1 (Music – beginners) <b>Physical Education:</b> PPL1OF (Female) PPL1OM (Male) <b>Technology:</b> TAS1O1 (Technology & the Skilled Trades) <b>Business:</b> BEM1O (Building the Entrepreneurial Mindset) <b>Learning Strategies:</b> GLE1O1 (identified students only) GLS1O1		<b>Electives: Choose 2</b> 1. 2. *If you did not already take a grade 9 Tech course you must take one in grade 10 <b>Alternative Option:</b> 1.	<b>Alternative Option:</b> 1.
I reviewed the course selections indicated above and agree with these choices. <b>Parent Signature:</b> _____ <b>Student Signature:</b> _____ <b>Date:</b> _____			



# GF005: Application for Direction of School Support

## DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD

An application must be made to the Assessment Commissioner to include or revise school support on the assessment roll.

Pour ajouter ou modifier l'affectation des taxes scolaires sur le rôle d'évaluation, il faut soumettre une demande au commissaire à l'évaluation.

HOW TO COMPLETE THE APPLICATION (see reverse side)  
COMMENT REMPLIR LA DEMANDE (voir au verso)

Application for Direction of School Support  
under section 18 of the Assessment Act  
Demande d'affectation des taxes scolaires  
en vertu de l'article 18 de la Loi sur l'évaluation foncière  
Property Identifier / Identification de propriété



Municipality / Municipalité Mississauga	Address of Property / Adresse de la propriété	Unit/Apt. / Logement/App.	Postal Code / Code Postal	Residence Tel. No. / N° de tél. (domicile)
Mailing Address, if different from above / Adresse postale - si autre que ci-dessus	Unit/Apt. / Logement/App.	Postal Code / Code Postal	Business Tel. No. / N° de tél. (bureau)	
Family's previous address / Dernière adresse de la famille				Lot No. / N° de lot
Business Address - If self-employed or in business partnership / Adresse commerciale - commerçant indépendant ou associé de personne				Plan/Cons. No. / N° de plan/cons.
List other properties that you own or rent in the Municipality or Region / Indiquez les autres propriétés que vous possédez ou louez dans la municipalité ou la région.				Trade previous owner's name / Indiquez le nom du propriétaire précédent.
If renting state owner's name / Si vous êtes locataire, indiquez le nom du propriétaire.				CHILDREN PRESENTLY ATTENDING PUBLIC ELEMENTARY SCHOOL / ENFANTS ACTUELLEMENT INSCRITS DANS UNE ÉCOLE PUBLIQUE ÉLÉMENTAIRE

Please answer all questions below / Veuillez répondre à toutes les questions ci-dessous.

CHILDREN'S AID ☐ JURISDICTION ☐

A Resident (Please Print) / Résident(e) (lettres moulées S. V.P.) List all occupants, including ALL children. Inscrivez le nom de tous les occupants, y compris tous les enfants.		B Occupancy status Statut de l'occupant(e)		C School Support (see instructions) Soutien scolaire (voir les instructions)	
Family Name / Nom de famille	Given Name(s) / Prénom(s)	1. Owner / Propriétaire	This person lives: 1. at above address / à l'adresse indiquée ci-dessus 2. elsewhere on this property / ailleurs sur cette propriété 3. elsewhere in this municipality / ailleurs dans cette municipalité 4. In another municipality / dans une autre municipalité	Roman Catholic? / catholique?	Supporter/Elector for: 1. English-Public / Contribuable/Électeur des écoles 2. English-Separate / Séparées de langue anglaise 3. French-Public / Publiques de langue française 4. French-Separate / Séparées de langue française
Male / Homme	Birth Date / Date de naissance	2. Tenant / Locataire		yes / oui	yes / oui
Female / Femme		3. Spouse / Conjoint		no / non	no / non
		4. Child, boarder etc. / Enfant, pensionnaire etc.			
Family Name / Nom de famille	Given Name(s) / Prénom(s)				
Male / Homme	Birth Date / Date de naissance				
Female / Femme					
Family Name / Nom de famille	Given Name(s) / Prénom(s)				
Male / Homme	Birth Date / Date de naissance				
Female / Femme					
Family Name / Nom de famille	Given Name(s) / Prénom(s)				
Male / Homme	Birth Date / Date de naissance				
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Family Name / Nom de famille	Given Name(s) / Prénom(s)				
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## Information About This Application

The Application for Direction of School Support form enables any person to apply to have their school support included or revised on the assessment roll by sending the completed form to the Regional Assessment Commissioner. The collection of the information on the form is authorized under the Assessment Act, and any personal information is confidential and protected under the Freedom of Information and Protection of Privacy Act.

The information will be used to direct your school taxes: to prepare voters' lists for municipal and school board elections; to help with municipal and school board planning. Note: tenants/occupants have the right to direct school taxes even though they may not pay taxes directly.

Included below are instructions to help you complete each section of the form. If you have any questions about this form or about school support, please contact your local Public or Separate School Board.

### How To Complete This Application

- A - Resident**  
Every person in your household should be listed. Put the family name first, followed by given name(s). Owners or tenants are listed first, followed by spouses and children and other occupants. If this form is not for your permanent home (for example if it is for your cottage or your business), only owners, tenants and spouses should be listed - children and other occupants should not be listed.
- B - Occupancy Status**  
Is this person an owner tenant, spouse, child, boarder or other resident? Note: A Roman Catholic who has signed a separate school lease will be shown as a tenant. This does not effect their ownership.
- C - School Support**  
Roman Catholic - Includes Greek and Ukrainian Catholics

#### French-language Education Rights

You have French-language education rights if you are a Canadian Citizen and can answer 'yes' to any one of the following questions:

- Is French the language you first learned and still understand?
- Did you receive your elementary school instruction in Canada in French? (This does not include French immersion or French as a second language.)
- Have any of your children received, or are they now receiving, elementary or secondary school instruction in Canada in French? (This does not include French Immersion or French as a second language.)

#### School Board

Persons who are not Roman Catholic and do not have French-language education rights, must be English-Public school supporters/electors.

Persons who are not Roman Catholic but do have French-language education rights, must be either English-Public or French-Public school supporters/electors.

Roman Catholics who do not have French-language education rights must be either English-Public or English-Separate school supporters/electors.

Roman Catholics who have French-language education rights, may be a supporter/elector for any one of the following school boards: English-Public, English-Separate, French-Public or French-Separate.

If you do not indicate which school board you support, it will be assumed that you are an English-Public school supporter/elector.

### Renseignements sur la demande

La Demande d'affectation des taxes scolaires, dûment remplie et envoyée au commissaire régional à l'évaluation permet à quiconque de demander de préciser ou modifier son soutien scolaire sur le rôle d'évaluation. Ces renseignements sont recueillis en vertu de la Loi sur l'évaluation foncière et toute information personnelle sera tenue strictement confidentielle et protégée par la Loi sur l'accès à l'information et la protection de la vie privée.

Ces renseignements serviront à déterminer la destination de vos taxes scolaires; à préparer les listes électorales aux fins des élections municipales et scolaires; à faciliter la planification scolaire et municipale. Note: Même s'ils n'acquiescent pas directement leurs taxes scolaires, les locaux ont le droit d'en choisir l'affectation.

Voici quelques directives qui vous aideront à remplir chacune des sections du formulaire. Si vous avez des questions concernant le formulaire ou le soutien scolaire, adressez-vous au conseil d'écoles publiques ou séparées de votre localité.

#### Comment remplir la demande

- A - Résident(e)**  
Chaque occupant doit être recensé: le nom de famille d'abord, suivi de tous les prénoms; assurez-vous aussi que le sexe, la date de naissance et la citoyenneté de chaque personne sont bien inscrits. Les noms de famille inscrits en premier sur la liste doivent être ceux des propriétaires ou locaux suivis de ceux du conjoint, de tous les enfants et de tout autre occupant de la propriété. Si le formulaire ne concerne pas votre domicile permanent (un chalet ou un bureau par exemple), seuls les noms du propriétaire ou du localaire et du conjoint doivent figurer sur la liste. N'inscrivez pas les enfants et autres occupants.
- B - Statut de l'occupant(e)**  
La personne est-elle: propriétaire, localaire, conjoint, enfant, pensionnaire, ou autre? Note: Un(e) propriétaire catholique qui a signé un «bail d'école séparée», sera classifié(e) comme «localaire». Cela ne modifie aucunement le statut de propriétaire de cette personne/personne.
- C - Soutien scolaire**  
Catholique - comprennent aussi les catholiques grecs ou ukrainiens  
Droit à l'enseignement en langue française  
Vous avez droit à l'enseignement en langue française si vous êtes citoyen(ne) canadien(ne) et que vous pouvez répondre «oui» à n'importe laquelle des questions suivantes:
- Le français est-il la première langue que vous avez apprise et le comprenez-vous toujours?
  - Avez-vous fait vos études primaires en français au Canada? (Cela n'inclut pas les programmes d'immersion ou de français langue seconde.)
  - Avez-vous un ou des enfants qui ont fait ou qui font des études primaires ou secondaires en français au Canada? (Cela n'inclut pas les programmes d'immersion ou de français langue seconde.)

#### Conseil Scolaire

Toute personne d'allophone non catholique et qui ne jouit pas du droit à l'enseignement en français doit être un(e) conseiller(ère) et doit destiner ses taxes scolaires à un conseil d'écoles publiques de langue anglaise.

Toute personne d'allophone non catholique mais qui jouit du droit à l'enseignement en français doit être un(e) conseiller(ère) et doit destiner ses taxes scolaires à un conseil d'écoles publiques de langue anglaise ou française.

Les catholiques qui ne jouissent pas du droit à l'enseignement en français doivent être un(e) conseiller(ère) et doivent destiner leurs taxes scolaires soit à un conseil d'écoles publiques de langue anglaise, soit à un conseil d'écoles séparées de langue anglaise.

Les catholiques qui jouissent du droit à l'enseignement en français ont le choix d'être un(e) conseiller(ère) et ont le choix de destiner leurs taxes scolaires à l'un ou l'autre des conseils scolaires, à savoir écoles publiques de langue anglaise, écoles séparées de langue anglaise, écoles publiques de langue française ou écoles séparées de langue française.

Si vous ne confirmez pas votre préférence en matière de soutien scolaire, vous devrez être un(e) conseiller(ère) et vos taxes scolaires seront destinées au conseil d'écoles publiques de langue anglaise.

## SECONDARY SCHOOL RELIGIOUS EXPECTATIONS AND REQUIREMENTS - LETTER OF ACKNOWLEDGEMENT -

### TO BE COMPLETED UPON INITIAL SECONDARY SCHOOL REGISTRATION IN DUFFERIN-PEEL

Thank you for choosing to enroll your son/daughter in one of our Catholic secondary schools. The Dufferin-Peel Catholic District School Board (the "Board") is committed to providing a quality Catholic education which views human life as an integration of body, mind and spirit. Rooted in this vision, Catholic education fosters the search for knowledge as a lifelong spiritual and academic quest. The expectations of Catholic school graduates, therefore, are described not only in terms of knowledge and skills, but in terms of values, attitudes, and actions. The Ontario Catholic School Graduate is expected to be: a discerning believer; an effective communicator; a reflective, creative and holistic thinker; a self-directed, responsible, lifelong learner; a collaborative contributor; a caring family member; and, a responsible citizen.

The Board supports freedom of religion and an individual's right to manifest his/her religious beliefs and observances. The right to freedom of religion, however, is not absolute and religious accommodation in the Board is carried out in the larger context of the Catholic educational system and denominational rights of Catholic schools.

The Board recognizes that any form of discrimination is incompatible with Catholic moral principles and is in violation of the Ontario *Human Rights Code*. The Board recognizes that the school system gives pre-eminence to the tenets of the Catholic faith, congruent with the protection afforded in the Ontario *Human Rights Code*, the *Constitution Act, 1867* and confirmed in the *Canadian Charter of Rights and Freedoms*.

The Board and its staff are committed to the elimination of discrimination as outlined in Ontario's Equity and Inclusive Education Strategy and the Ontario Ministry of Education Policy/Program Memorandum No. 119, in a manner which is consistent with the exercise of the Board's denominational rights under section 93 of the *Constitution Act, 1867* and as recognized in section 19 of the Ontario *Human Rights Code*.

The historical mandate of the Catholic school system in Ontario is to infuse the entire syllabus, and related activities of the school on the life and teaching of Jesus. As such, the Dufferin-Peel Catholic District School Board has the expectation that all students admitted to the Catholic system will benefit from these values and teachings and be formed into responsible, reflective and well-rounded citizens.

Our religious expectations and requirements for the duration of a student's tenure are as follows:

1. All students will enroll in a Religion course in each of the four years. All Religion courses are approved by the appropriate Catholic authority. The Government of Ontario recognizes that Religion credits count towards a secondary graduation diploma.

/Continued

SECONDARY SCHOOL RELIGIOUS EXPECTATIONS AND REQUIREMENTS  
 - LETTER OF ACKNOWLEDGEMENT -  
*Continued...*

2. All students will participate in an annual retreat for the first four years that they are in a secondary school. The retreat normally takes place during the school day at a site off school property. The chaplaincy leader organizes the annual retreat based on spiritual themes appropriate for adolescents.
3. All students will participate in the prayer and liturgical life of the school. Catholic students are expected to participate fully as mandated by their sacramental Baptism. Non-Catholic students are expected to participate to the extent that they can. It is not the intention of the Dufferin-Peel Catholic School Board to proselytize. However, for supervision, safety and community reasons, the entire school participates in all religious events that occur during the school year. At a minimum, non-Catholic students will attend and maintain respectful silence at all religious observances. All students are encouraged to get involved.
4. Students requesting accommodations must present written notice from their parent(s)/guardian(s) specifying their accommodation needs relating to religious observances, including holy days on which they will be absent from school. This notice should be made in advance (preferably at the beginning of each school year) to ensure that scheduling of major evaluations, such as tests, assignments or examinations, takes the religious observances into consideration.
5. The Catholic District School Boards of Ontario follow approved provincial curriculum. Given the distinctiveness of Catholic schools, the Government of Ontario recognizes parallel curricula for our system. All courses in all subject areas in our Catholic secondary schools are infused with core Catholic values and teachings. Regardless of the subject matter, the Catholic ethos, and moral value system is reflected throughout the curriculum, and as such, is inextricable from delivery.

In order to complete your child's registration package, we ask that upon review of the expectations outlined in this letter, you acknowledge its receipt.

We know your child will find their experiences in our Catholic secondary schools rewarding and we look forward to joining with you in supporting your child during these formative years.

School: St. Francis Xavier

Name of Student (please print): \_\_\_\_\_

**I acknowledge that I have received and reviewed the Religious Expectations and Requirements for secondary school registration.**

Signature of Parent/Guardian/Adult Student: \_\_\_\_\_

Signature of Student: \_\_\_\_\_

Date: \_\_\_\_\_

## NETWORK USER APPLICATION AND AGREEMENT

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TO BE COMPLETED ON FIRST REGISTRATION IN DUFFERIN-PEEL
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The Dufferin-Peel Catholic District School Board policy supports the use of the local and wide area networks for electronic communication, and the Board believes this to be an integral part of the school curriculum.

In addition to the school's Catholic Code of Conduct and to outline in some detail the responsibilities of the school and the Dufferin-Peel Catholic District School Board, any student using the school network is required to adhere to the following rules:

1. These are the "Rules of Conduct" for Electronic Networks in Dufferin-Peel schools, including internet access.
2. The school reserves the right to change the rules at any time without notifying users. (Changes to rules will be posted.)
3. The school reserves the right to remove network access from any user who breaks these rules.
4. The school does not warrant that the functions will meet any specific requirements the student may have; nor that it will be error free or uninterrupted; nor shall it be liable for any indirect, incidental, or consequent damages (including lost data, information or profits) sustained or incurred in connection with the use of, operation of, or inability to use the system. The student maintains responsibility for meeting all personal deadlines regardless of network availability.
5. The student is responsible for his/her actions while using the computer.
6. The student will not assist in breaking these rules or be a party to others breaking these rules.
7. The student must not intentionally seek information, browse, obtain copies, modify files, or passwords belonging to others, whether at the school or elsewhere, unless specifically authorized to do so by those individuals.
8. Consistent with item 7, the student will refrain from using or introducing to the school computer environment, whether network or stand-alone, files, programs, or disks known to contain viruses. In this spirit, the student will also regularly check his/her files and disks for viruses and endeavour to keep computing systems virus free.
9. The student must not try to obtain system privileges to which he/she is not entitled.
10. The student will not share his/her login and password with others, nor attempt to learn or use logins and passwords which are not his/her own.

*(November 2012)*

**Network User Application and Agreement**

- 2 -

11. The student must not exploit any gaps in security and, furthermore, must report these gaps immediately to his/her teacher.
12. The student must not seek or send images, sounds, or messages which might be considered inappropriate, obscene, abusive, offensive, harassing, illegal, or counsel to illegal activities.
13. A student who receives or encounters any of the material indicated in item 12, which makes him/her feel uncomfortable, should report it to his/her teacher immediately.
14. The student is responsible for determining the copyright status of any program(s) or data used, and for respecting intellectual property rights and the laws which govern them.
15. It is the student's responsibility to back-up, save, and maintain any of his/her information.
16. The student must abide by all federal, provincial and local laws.
17. The school reserves the right to review, edit or remove any material stored on Board computer/network facilities.
18. The school will be the arbiter of what constitutes a violation of this Agreement.

School: **St. Francis Xavier**

Name of Student (Please print): \_\_\_\_\_

**I acknowledge that I have received and will abide by the Network User Application and Agreement and that this Agreement remains in effect for the duration of the student's tenure in this school system.**

Signature of Student: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_



## STUDENT ANNUAL CONSENT AND NOTIFICATION FORM

Student Name \_\_\_\_\_ School St. Francis Xavier

Parent/Guardian Name \_\_\_\_\_ Grade/Teacher \_\_\_\_\_

### Annual Parent/Guardian Notifications

#### Information for Parents/Guardians about DPCDSB

Ontario's Ministry of Education has provided parents and guardians with the document, *Your child's education: A parent guide to our school system*. Information specific to the Dufferin-Peel Catholic District School Board (DPCDSB) on topics listed in the Ministry of Education's guide for parents and guardians can be found in the DPCDSB Companion Resource and/or on the DPCDSB website ([www.dpcdsb.org](http://www.dpcdsb.org)).

DPCDSB also has a policy regarding advocacy and responding to concerns and inquiries. The policy includes information regarding roles and responsibilities, procedures regarding contacting appropriate staff and timelines associated with receiving a response to inquiries and/or concerns. Policy 2.0 Advocacy: Responding to Concerns and Inquiries.

#### Catholic Code of Conduct

DPCDSB is committed to the implementation in every school of the Catholic Code of Conduct that clearly reflects the need to provide a safe, caring, inclusive and healthy Catholic school community. All community members will work together to develop spiritually, intellectually, physically, socially, and emotionally by aspiring to the highest possible standards of Catholic behavior, in living out the gospel values, and by fostering a Catholic culture of respect, responsibility and concern for the common good. The Catholic Code of Conduct is available can be found on the DPCDSB website (<https://www.dpcdsb.org/students/catholic-code-of-conduct>). Parents, Guardians, Students and Community members are invited to provide feedback regarding the Code of Conduct using the link provided on the DPCDSB website.

#### Student Handbook

The student handbook is posted on DPCDSB website under the Students Tab (Elementary Student Handbook; Secondary Student Handbook). The student handbook contains information regarding DPCDSB policies, guidelines, and expectations for students. Please note, failure to review the handbook does not remove the onus of responsibility from a student to adhere to school policies, rules, and procedures. If you have any questions, please contact your school's main office.

☐ I have reviewed the general information, policies, and procedures outlined in the Catholic Code of Conduct and Student Handbook.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Guardian Signature



## Student Annual Consent and Notification Form Page 2

**Use and Disclosure of Student Pictures, Recordings, and Work**

The Student Handbook also includes a statement to notify you about how the DPCDSB routinely uses and discloses student personal information as authorized by the *Education Act* and in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. Please review it and address any questions you may have to the school principal.

In addition, we would like to celebrate and showcase student achievements and activities and are seeking your consent to share personal information about your child including: student work, name and/or identifying images and/or recordings. Achievements and activities may include: student work/projects, plays, athletics, extra-curricular activities, presentations, awards, ceremonies, and field trips.

With appropriate consent, information may be shared:

- on school and/or board websites, social media sites (such as Twitter, Facebook, YouTube, school blogs), school and DPCDSB newsletters;
- in yearbooks;
- within the school and/or church community; and
- with local and/or national media for reporting newsworthy events including interviewing your child.

☐ **Yes**, I consent to use of my child's work, name and identifying images and/or recordings as outlined above. I understand that I may withdraw consent at any time with written notice to the principal; however, that it may not be possible to remove or recall information previously shared.

\_\_\_\_\_  
Parent/Guardian Signature

☐ **No**, I do not consent to my child's work, name and identifying images and/or recordings as outlined above.

\_\_\_\_\_  
Parent/Guardian Signature

**Permission for Walking Excursions to Local Sites**

Throughout the school year, students may go on supervised walking excursions in the school neighborhood, for example: to church, local park, etc. These walking excursions may be spontaneous activities that are dependent on weather conditions and do not generally require special provisions for transportation, lunch, or fees. Staff will discuss safety procedures prior to the excursion. Please advise the staff of any special considerations.

☐ **Yes**, my child may participate in local walking excursions as determined by the school.

\_\_\_\_\_  
Parent/Guardian Signature

☐ **No**, my child may not participate in local walking excursions as determined by the school.

\_\_\_\_\_  
Parent/Guardian Signature



## Student Annual Consent and Notification Form Page 3

**Lunch Hour Permissions (Grades 5 through 8 Only)**

Students who remain at school for lunch are not permitted to leave school property during the lunch hour. Written permission or a phone call from a parent/guardian is required to permit a student to leave school property during lunch. This form can be used to provide appropriate permission. Students who normally remain at school for lunch and leave school property without appropriate permission, may face consequences as outlined in the Catholic Code of Conduct.

**Note:** If you require a specific schedule of days when you need this permission granted, please submit a note to the school principal describing your request, along with this signed form.

- ☐ My child in Grades 5 through 8 has permission to leave the school for lunch on the following days of the week (please check all that apply).

☐ Mondays      ☐ Tuesdays      ☐ Wednesdays      ☐ Thursdays      ☐ Fridays      ☐ All weekdays

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 Parent/Guardian Signature

- ☐ My child in Grades 5 through 8 does not have permission to leave the school for lunch.

---

 Parent/Guardian Signature
**Emergency Early Dismissal (Grades 9 through 12 Only)**

In the event of a school emergency requiring early dismissal of students in Grades 9 through 12, schools shall advise parents/guardians that students will be dismissed. If further clarification is needed, parents/legal guardians will be informed. Note that transportation of students via school bus during emergency early dismissals will be provided on a case-by-case basis.

- ☐ I understand that my child(ren) may be dismissed early in the case of a school emergency.

---

 Parent/Guardian Signature

## PERSONAL ELECTRONIC DEVICE USED WITH WI-FI NETWORK STUDENT AGREEMENT

Dufferin-Peel Catholic District School Board policies and procedures support the use of personal electronic devices (PEDs) for educational purposes. This agreement will be signed when your child registers to attend a school within Dufferin-Peel Catholic District School Board.

In compliance with the Catholic Code of Conduct and other board policies and procedures including, but not limited to the *Student Network User Application and Agreement*, any student opting to use a PED while on school premises for educational purposes is required to adhere to the following:

### Part A.

1. We understand that if I bring my PED to school I must follow board and school policies and procedures regarding appropriate use of technology.
2. We will be a responsible digital citizen by adhering to guidelines regarding content, security, safety and ethical use through appropriate use of technology, as outlined in the Catholic Code of Conduct and other board policies and procedures.
3. We will accurately represent myself while online and that my online interactions are reflective of our Gospel values and virtues.
4. We understand that PEDs may be used during instructional time and in instructional space only with the expressed permission of the classroom teacher and/or staff and only in a manner that supports the teaching-learning process.
5. We understand that I may use my PED in common areas for educational purposes, as designated by the principal.
6. We will not share my password with others and I will respect the privacy of other people. I will not share other people's passwords or personal information.
7. We understand that upon reasonable grounds, staff reserve the right to review material viewed, created or saved on my authorized registered PED and/or other personal electronic devices.
8. We understand that no school and/or board data is allowed to be stored on PEDs.
9. We will not use my PED in a manner that will harm the board's system or another person's work.
10. We understand that if I bring my PED for use on board premises I am responsible for the safety and security of that device at all times and the board assumes no responsibility for lost, damaged or stolen devices.
11. We understand that we should not have the expectation to be able to charge our device at school.
12. We understand that photos, videos or images of an individual/group are not permitted to be taken without expressed consent. Expressed consent must be obtained from the individual(s) - over the age of 18—or parental/guardian consent (for those under the age of 18).
13. We understand the school administration will be the arbiter of what constitutes a violation of this agreement. Any failure to comply with these guidelines may result in confiscation of my PED, discipline, a loss of PED privileges, police involvement and/or any other consequences deemed necessary by school administration.
14. We agree, by virtue of access to the board's computing and electronic communication systems, to indemnify, defend and hold harmless the board for any suits, claims, losses, expenses or damages, including but not limited to litigation costs and legal fees, arising from or related to the user's access to or use of board electronic communication and computing systems, services and facilities.

### Part B.

1. We understand that I am responsible to take the necessary steps to ensure my authorized PED is connected to the board wireless network, and that the board will not be responsible for any cost incurred through the use of personal data plans.

**I acknowledge that I have read, understand and agree to abide by the PERSONAL ELECTRONIC DEVICE USED WITH WI-FI NETWORK STUDENT AGREEMENT.**

St. Francis Xavier

School

Name of Student (please print)

Student Signature

Date

Parent/Guardian Signature

Date

Copy to the student and/or parent/guardian



# WELCOME TO YOUR SCHOOL UNIFORM PROGRAM

McCarthy Uniforms is your official Back-to-School headquarters! Shopping with McCarthy Uniforms will get you great deals on a number of back-to-school materials. Follow these two simple and fast steps to get school uniform ready:

1



## REGISTER

Create your student profile by visiting:  
[www.mccarthyuniforms.ca/profile](http://www.mccarthyuniforms.ca/profile)

**Your student profile will give you:**

- Access to sales and promotions
- A detailed overview of your school's uniform
- Details about where and how you can shop for your school uniform
- A detailed summary of your buying history

2



## SHOP

**New** Join the Virtual Line for your retail store from home by going to: [mccarthyuniforms.ca/location](http://mccarthyuniforms.ca/location)

1. Allowing you to use your time efficiently.
2. See current wait time at store and receive updates.
3. Get notified when it's your turn.

**Your Showroom:**

Brampton Store, 56 Van Kirk Drive  
Please check our website for updated store hours.

**Online store:**

[www.mccarthyuniforms.ca/shop](http://www.mccarthyuniforms.ca/shop)

**Call center:**

GTA: 416-593-6900

Outside of the GTA: 1-800-668-8261

We believe in the power of uniforms to  
create community.

Connect with us on:



McCarthy Uniforms is pleased to be part of your learning journey. Check out your school e-store for more information on your school uniform.

PRODUCT	GRADE	COLOUR	STYLE	PRICE
<b>TOPS</b>				
GOLF SHIRTS				
* Short Sleeve Pique Embroidered Golf Shirt - Unisex	9-12	WHT	1113E	\$26.49
* Short Sleeve Pique Embroidered Golf Shirt - Female	9-12	WHT	1115E	\$26.49
<b>BOTTOMS</b>				
PANTS				
* Flat Front Embroidered Dress Pant - Male	9-12	NVY	1011E	\$41.49
* Flat Front Embroidered Dress Pant - Female	9-12	NVY	US11350LE	\$41.49
<b>SWEATERS</b>				
SWEAT TOPS				
* Full Zip Embroidered Sweat Top - Female	9-12	NVY	H4306LE	\$45.49
* Full Zip Embroidered Sweat Top - Male	9-12	NVY	H4306ME	\$45.49
* Kangaroo Hoody w/ Applique - Unisex	9-12	NVY	MU-SWHA	\$54.99
* Youth Kangaroo Hoody w/ Applique - Unisex - Unisex	9-12	NVY	MU-SWHYA	\$54.99
<b>GYM UNIFORM</b>				
GYM SHORTS				
* Dri Fit Printed Gym Short - Female	9-12	NVY	180LP	\$21.49
* Dri Fit Printed Gym Short - Male	9-12	NVY	180MP	\$21.49
SWEAT PANTS				
* Printed Elastic Cuffed Sweatpant - Unisex	9-12	NVY	MU-SWPP	\$26.49
T-SHIRTS				
* Heathered Short Sleeve Printed Performance V-Neck T-Shirt - Female	9	NVY	1154LP	\$15.49
* Heathered Short Sleeve Printed Performance Crewneck T-Shirt - Unisex	9-12	NVY	1154MP	\$15.49

Our online store and showrooms have a variety of school accessories including socks, knapsacks and jackets. At select times during the year, promotions, giveaways and coupons will be featured.

## COMMENTS

\*Mandatory Items – Choose any items from the Required Category  
 Prices Subject to Change and do not include any applicable taxes.

Any Solid Black dress, casual and running shoes allowed.

# Welcome to School Cash Online

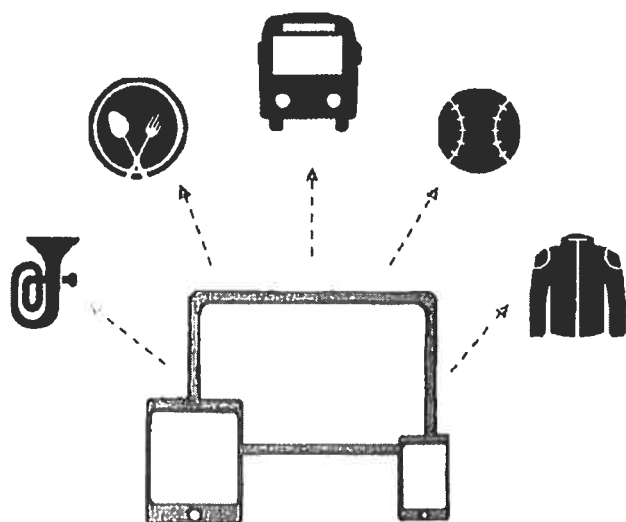
## What is School Cash Online?

School Cash Online is an online portal that offers a safe, fast and convenient way to pay for school activity fees. The portal is customized to meet your school's needs and allows you as a parent/guardian, to add your students, make payments, check current balance/account history, print or view receipts, and receive notifications about upcoming events.

## Why Use School Cash Online?

With School Cash Online, you can pay all your student's school fees with the click of a button. Wherever. Whenever. Trips to the school to drop-off cash or sending your student with money will be a thing of the past. School Cash Online also enables you to keep track of your student's school items and activities.

Purchase these items and more online.



## Which Payment Methods are Accepted?



### Credit Card

Pay with Visa or MasterCard on School Cash Online by entering your credit card number, CVV number (the three digits on the back of your card), card expiry date, and billing information.



### eCheque

An electronic version of a paper cheque used to make payments online. Anyone with a chequing or savings account can pay by eCheque on *School Cash Online*.

## How to Register

Follow these instructions to create your School Cash Online account today.

Create Your Profile:

Go to <https://dpcdsb.schoolcashonline.com/> and click on "Get Started Today".

2

Confirm Your Email:

Check your inbox for the email confirmation and click on the link inside. Sign in with your new login details.

3

Add a Student

Click "Add Student" and fill in the required fields with your child's details.

Stay connected by Selecting "Yes" to email notifications about upcoming fees.



CSAE 3416  
SIGNED CERTIFIED



I want to receive email notifications for new fees assigned to my student and updates on school-related activities.

For more information contact Parent Helpdesk at  
[parenthelp@schoolcashonline.com](mailto:parenthelp@schoolcashonline.com) or 1.866.961.1803

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**For additional information about School Cash Online please visit:**  
**<https://www.dpcdsb.org/parents/school-cash-online>**

## **Frequently Asked Questions**

### **1. Do I need my child's Student Number for registration?**

You do not need the student number for registration. It is optional, and we recommend to complete the registration without it.

### **2. How can I tell if my purchase was completed correctly?**

You are able to view or reprint a receipt at any time to confirm a purchase. Navigate in your account to "Payment History" to see a complete list of purchases.

### **3. I cannot register my child.**

Please confirm that you are using the complete legal name of the child, and birthdate in the following format: MM/DD/YYYY. Check that the first and last name do not have any accidental trailing spaces. Confirm the spelling with that found on a recent report card. If you are still unable to register your child, call the school secretary.

### **4. I require a refund.**

Please contact the school secretary and have the following information ready: student name, item for refund, and amount to be refunded. Please note: Some items are non-refundable.

### **5. I am not receiving e-mail notifications for new items to purchase for my child.**

Please confirm that you have allowed SchoolCash Online to send you email notifications. Navigate in your account to "My Account" and then click on "Manage Email Notifications". If it is not already checked, click the box "I want to receive email notifications for new fees assigned to my student and updates on school-related activities."

### **6. Why can I purchase items from other schools?**

In your Account, the last tab will be items that are available for purchase for all students attending a school within the DPCDSB. These items can be posted by any school, not just the school your child is attending. Under your child's tab you will find only items for purchase from your child's school.

REMINDER

## DON'T FORGET TO INCLUDE THE FOLLOWING DOCUMENTS

### MANDATORY FORMS TO INCLUDE:

- ☐ **For Grade 9 applicants** – Final June Report Card and most recent Interim Report Card (if available)  
  
**For Grade 10-12 applicants** – Copy of Ontario Student Status (a.k.a. Credit Counselling Summary) and most recent report card.
- ☐ Copy of Birth Certificate, or Canadian Citizenship or Immigration Documents
- ☐ 2 documents proving Home Address (i.e. Property tax bill, current utility bill, electronic bill or real estate document or Government of Canada issued forms)
- ☐ Copy of Receipt of Activity Fee payment from SchoolCash Online

### FORMS TO INCLUDE IF APPLICABLE

- ☐ Letter of Permission
- ☐ IEP and Report of IPRC (if the student is identified)
- ☐ Custody Order
- ☐ Immunization Records (if student is new to the province)

